

West Suffolk Joint Standards Committee

Forest Heath & St Edmundsbury councils

West Suffolk
working together

Title:	Agenda		
Date:	Monday 10 December 2018		
Time:	3.00 pm		
Venue:	Council Chamber District Offices College Heath Road Mildenhall		
Full Members:	<div><div>Chairman John Burns</div><div>Vice Chairman David Bowman</div><div><div><div><u>Forest Heath District Council</u></div><div><u>Conservative Members (4)</u></div><div><u>Charter Member (1)</u></div><div><u>Haverhill Indys Member (1)</u></div></div><div><div>Chris Barker</div><div>David Bowman</div><div>Rona Burt</div></div><div><div><u>St Edmundsbury Borough Council</u></div><div>Jim Thorndyke</div><div>Julia Wakelam</div><div>John Burns</div></div></div></div>		
Substitutes:	<u>Conservative Members (2)</u>	Brian Harvey	Andrew Smith
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.		
Quorum:	Three Members		
Committee administrator:	Helen Hardinge Democratic Services Officer Tel: 01638 719363 Email: helen.hardinge@westsuffolk.gov.uk		

Public Information



Forest Heath
District Council

Venue:	District Offices College Heath Road Mildenhall Suffolk, IP28 7EY	Tel: 01638 719000 Email: democratic.services@westsuffolk.gov.uk Web: www.westsuffolk.gov.uk
Access to agenda and reports before the meeting:	Copies of the agenda and reports are open for public inspection at the above address at least five clear days before the meeting. They are also available to view on the website listed above.	
Attendance at meetings:	The West Suffolk Councils actively welcome members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
Public speaking:	Members of the public who live or work in West Suffolk are invited to put one question or statement of not more than three minutes duration relating to items in Part 1 of the agenda only. A person who wishes to speak must register at least fifteen minutes before the time the meeting is scheduled to start. This can be done by sending the request to: democratic.services@westsuffolk.gov.uk or by telephoning 01638 719363 or in person by telling the Democratic Services Officer present at the meeting.	
Disabled access:	The public gallery is on the first floor and is accessible via stairs. There is not a lift but disabled seating is available at the back of the Council Chamber on the ground floor. Please see the Democratic Services Officer who will be able to help you.	
Induction loop:	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter.	
Recording of meetings:	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded). Any member of the public who attends a meeting and objects to being filmed should advise the Democratic Services Officer who will instruct that they are not included in the filming.	
Personal Information:	Any personal information processed by Forest Heath District Council or St Edmundsbury Borough Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm or call Customer Services: 01284 763233 and ask to speak to the Data Protection Officer.	

Agenda

Page No

Procedural Matters

Part 1 - Public

1. Apologies for Absence

2. Substitutes

The Member who is substituting for another Member should so indicate together with the name of the relevant absent Member.

3. Public Participation

Members of the public who live or work in West Suffolk are invited to put one question or statement of not more than three minutes duration relating to items in Part 1 of the agenda only. If a question is asked and answered within three minutes the person who asked the question may ask a supplementary question that arises from the reply.

A person wishing to speak must register to speak at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking which may be extended at the Chairman's discretion.

4. Minutes

1 - 6

To confirm the minutes of the meeting held on 16 July 2018 (copy attached).

5. Update on Standards Activity

7 - 12

Report No: **JST/JT/18/004**

6. Exclusion of the Press and Public

To consider whether the press and public should be excluded during the consideration of the following items because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items, there would be disclosure to them of exempt categories of information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972, and indicated against each item, and in all circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part 2 – Exempt

The following items are to be considered under Paragraphs 1 and 2 of Schedule 12A of the Local Government Act 1972, as they contain information relating to an individual(s) and information which is likely to reveal the identity of an individual(s)

- | | | |
|-----------|---|----------------|
| 7. | Report No: JST/JT/18/004 Exempt Appendices A & B
(Paragraphs 1 & 2) | 13 - 18 |
| 8. | Report on Complaints (Exempt: Paragraphs 1 & 2)
Report No: JST/JT/18/005 | 19 - 38 |